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THURSDAY, 24 DECEMBER 2015

I HEREBY SUMMON YOU TO ATTEND A MEETING OF THE **EXECUTIVE BOARD MEMBER DECISIONS MEETING FOR RESOURCES** WHICH WILL BE HELD IN **DEMOCRATIC SERVICES COMMITTEE ROOM, COUNTY HALL, CARMARTHEN**, AT **10.00 AM**, ON **MONDAY, 11TH JANUARY, 2016** FOR THE TRANSACTION OF THE BUSINESS OUTLINED ON THE ATTACHED AGENDA

Mark James

CHIEF EXECUTIVE



PLEASE RECYCLE

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AGENDA

1. DECLARATIONS OF PERSONAL INTEREST
2. TO SIGN AS A CORRECT RECORD THE DECISION RECORD OF THE MEETING HELD ON THE 5TH NOVEMBER 2015 3 - 6
3. FOLLOWING CONSIDERATION OF ALL THE CIRCUMSTANCES OF THE CASE AND FOLLOWING THE APPLICATION OF THE PUBLIC INTEREST TEST THE EXECUTIVE BOARD MEMBER MAY CONSIDER THAT THE FOLLOWING ITEMS ARE NOT FOR PUBLICATION AS THEY CONTAIN EXEMPT INFORMATION AS DEFINED IN PARAGRAPHS 12 & 14 OF PART 4 OF SCHEDULE 12A TO THE LOCAL GOVERNMENT ACT, 1972 AS AMENDED BY THE LOCAL GOVERNMENT (ACCESS TO INFORMATION) (VARIATION) (WALES) ORDER 2007
4. FORMER TENANT DEBT WRITE OFF 7 - 18
5. COUNCIL TAX - DISCRETIONARY REDUCTIONS 19 - 30
6. NON DOMESTIC RATES - DISCRETIONARY RELIEF 31 - 44

**EXECUTIVE BOARD MEMBER DECISIONS MEETING FOR
RESOURCES****THURSDAY, 5TH NOVEMBER, 2015****PRESENT: Councillor D.M. Jenkins (Executive Board Member)****The following Officers were in attendance:**

Mr J. Fearn	- Head of Corporate Property
Mr J. Gravelle	- Revenue Services Manager
Mr L. James	- Housing Services Manager
Mrs M. Evans Thomas	- Democratic Services Officer

**Democratic Services Committee Room, County Hall, Carmarthen : 10.00 a.m. –
11.10 a.m.****1. DECLARATIONS OF PERSONAL INTEREST**

There were no declarations of personal interest.

2. DECISION RECORD - 16TH OCTOBER, 2015

RESOLVED that the decision record of the meeting held on the 16th October, 2015 be signed as a correct record.

3. REPORTS NOT FOR PUBLICATION

RESOLVED pursuant to the Local Government Act 1972, as amended by the Local Government (Access to Information) (Variation) (Wales) Order 2007 that the following items were not for publication as the reports contained exempt information as defined in Paragraphs 12, 13 and 14 of Part 4 of Schedule 12A to the Act.

4. BRYNGWYN FARM, LLANGADOG

Following the application of the public interest test it was **RESOLVED** pursuant to the Act referred to in Minute 3 above not to publicise the content of the report as it contained information relating to a particular individual, information which was likely to reveal the identity of an individual and information relating to the financial or business affairs of any particular person (including the Authority holding that information (Paragraphs 12, 13 and 14 of Part 4 of Schedule 12A to the Act)

The public interest test in this matter related to the fact that disclosure of the report would undermine the Council's negotiating position. The report also contained information relating to and which identified individual members of the public and information relating to the financial and business affairs of those individuals. On balance therefore and having regard to the circumstances of the case, the public interest in maintaining the exemption

outweighed the public interest in disclosing the information contained in the report.

The Executive Board Member considered a report detailing a request which had been received for the purchase of Bryngwyn Farm, Llangadog which formed part of the Danyrallt Estate.

The future of Bryngwyn Farm, including possible disposal, was considered by the Executive Board on 15th January, 2015 (minute 12 refers) along with other farms on the Danyrallt Estate. The Executive Board resolved to retain and re-let the holding on surrender of the agreement by the tenant on retirement.

RESOLVED that Bryngwyn Farm, Llangadog be retained and re-let.

5. FORMER TENANT DEBT WRITE-OFF

Following the application of the public interest test it was RESOLVED pursuant to the Act referred to in minute 3 above not to publicise the content of the report as it contained exempt information relating to the financial or business affairs of any particular person (including the Authority holding that information) (Paragraph 14 of Part 4 of Schedule 12A to the Act).

The public interest test in this matter related to the fact that the report contained information about individuals' indebtedness and/or personal information. Although public disclosure of the report would promote accountability for public finances, it would release confidential financial information. On balance therefore, the public interest in disclosure at this time is outweighed by the public interest in maintaining confidentiality.

The Executive Board Member considered a report prepared in accordance with the Council's Financial Procedure Rules seeking the write-off of former tenant debts in excess of £1,500. The Former Tenant Arrears Policy clearly detailed the criteria which needed to be met when determining whether it was uneconomical to pursue a former tenant debt any further.

The Executive Board Member considered a schedule of cases for write-off, all of which met the requirements of the policy.

RESOLVED that the former tenant debt arrears detailed within the report be written-off as irrecoverable.

6. WRITE-OFF OF LEASEHOLD SERVICE CHARGES - HEOL WALLASEY

Following the application of the public interest test it was RESOLVED pursuant to the Act referred to in minute 3 above not to publicise the content of the report as it contained exempt information relating to the financial or business affairs of any particular person (including the Authority holding that information) (Paragraph 14 of Part 4 of Schedule 12A to the Act).

The public interest test in this matter related to the fact that the report included personal data relating to former council tenants, including details of their rent arrears. The publication of individual debts was unwarranted and would prejudice the rights and freedoms of the relevant data subjects. Accordingly, the public interest in disclosure is outweighed by the public interest in maintaining confidentiality.

The Executive Board Member considered a report, which had been prepared in accordance with the Council's Financial Procedure Rules, seeking the write-off of leasehold service charges at properties in Heol Wallasey, Ammanford.

RESOLVED that the leasehold service charge debts relating to properties at Heol Wallasey, Ammanford, as detailed within the report, be written-off.

7. COUNCIL TAX - DISCRETIONARY REDUCTIONS

Following the application of the public interest test it was **RESOLVED** pursuant to the Act referred to in minute no. 3 above not to publicise the content of the report as it contained exempt information relating to the financial or business affairs of any particular person (including the Authority holding that information) (Paragraph 14 of Part 4 of Schedule 12A to the Act).

The public interest test in this matter related to the fact that the report contained information that identified individuals that are liable to pay Council Tax. Although public disclosure of the report would promote accountability for public finances, it would release confidential information that is not in the public domain and which would not normally be disclosed to third parties. On balance, therefore, the public interest in disclosure at this time was outweighed by the public interest in maintaining confidentiality.

The Executive Board Member considered a report detailing applications which had been received for discretionary reduction of Council Tax.

It was noted that regulations had been introduced with effect from April 2004 giving Local Authorities discretionary powers to grant locally determined Council Tax discounts or reductions, over and above existing statutory reductions.

RESOLVED:-

7.1	to grant an extension of the exemption for the current financial year in respect of application reference 60277834;
7.2	that the following applications be refused:- reference 60303791; reference 60304449; reference 60297747; reference 60158589;
7.3	that, due to the exceptional circumstances detailed within the report, 25% additional discount be applied in respect of application reference 60276855;
7.4	that a 50% reduction in Council Tax be applied for the period 21 st May, 2015 to 31 st March, 2016 (or the date on which the ownership dispute is resolved, if sooner) in respect of application reference 60186927.

8. IRRECOVERABLE ACCOUNTS

Following the application of the public interest test it was **RESOLVED** pursuant to the Act referred to in minute no. 3 above not to publicise the content of the report as it contained exempt information relating to the financial or business affairs of any particular person (including the Authority holding that information) (Paragraph 14 of Part 4 of Schedule 12A to the Act).

The public interest test in this matter related to the fact that the report contained information about individuals' indebtedness and/or personal information. Although public disclosure of the report would promote accountability for public finances, it would release confidential financial information. On balance therefore, the public interest in disclosure at this time was outweighed by the public interest in maintaining confidentiality.

The Executive Board Member considered a report providing details of a housing benefit overpayment account which had been identified as being irrecoverable. Recovery procedures had been exhausted and there was no likelihood of payment being secured. It was therefore considered appropriate to write off this debt against the Council's prudent bad debt provision.

RESOLVED that the account detailed in the report be written off as irrecoverable.

EXECUTIVE BOARD MEMBER FOR RESOURCES

DATE

Agenda Item 4

By virtue of paragraph(s) 14 of Part 1 of Schedule 12A of the Local Government Act 1972 as amended by the Local Government (Access to Information) (Variation) (Wales) Order 2007.

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Agenda Item 5

By virtue of paragraph(s) 14 of Part 1 of Schedule 12A of the Local Government Act 1972 as amended by the Local Government (Access to Information) (Variation) (Wales) Order 2007.

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Agenda Item 6

By virtue of paragraph(s) 14 of Part 1 of Schedule 12A of the Local Government Act 1972 as amended by the Local Government (Access to Information) (Variation) (Wales) Order 2007.

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